

Minutes of a Meeting of Shipton-under-Wychwood Parish Council
7.30pm on Tuesday 21 July 2009
at the New Beaconsfield Hall

Present: Cllr Alan Vickers (Chairman), Cllr. Robin McConnachie (Vice Chairman), Cllr. Jo Cook, Cllr Jill Mavin, Cllr Mike Watson.

Parish Clerk: Angela Barnes

Members of the Public:

Ann Rigby, Brian Rigby, Annie Saville, Janet Shackle, Sir John Graham and Anthony Hannington.

1. **Apologies for Absence:** Apologies had been received from Cllr Malcolm Cochrane and Cllr Neil Jagger.

2. **Declarations of Interest:**

County Councillor Rodney Rose declared an interest in the Tennis Club Pavilion.

3. **Minutes of the Meeting of 16 June 2009:**

The Minutes were agreed and duly signed, dated and filed.

4. **Public Time:**

Cllr Vickers welcomed the members of the public and invited them to raise any questions.

Q: Janet Shackle asked if the plans for the Tennis Club Pavilion would be available at the New Beaconsfield Hall for the public to view?

A: Cllr Vickers confirmed that a view of the proposed building would be on the back of the consultation letter which will be sent to all parishioners. There would also be four computer generated photographs at the New Beaconsfield Hall showing different views to help the general public make their decision.

Q: Brian Rigby asked if the draft consultation letter due to be sent to all parishioners could be seen?

A: Cllr Vickers answered that as the letter was still at draft stage for approval by all Parish Councillors it could not yet be seen, but once approved will be sent to every household.

Q: Mr Anthony Hannington asked the Parish Council what role did they have in flood protection?

A: Cllr Vickers explained that the Parish Council consisted of volunteers and had a very limited budget. The Parish Council had developed an Emergency Plan and had supported any parishioner who had requested assistance in contacting the relevant authorities who were in a position to give real help. The Parish Council had liased with the WODC on the production of the Flood Report for Shipton and had represented parishioners at meetings with David Cameron and the main public authorities and utilities. He pointed out that a second public meeting with David Cameron was to be held in Shipton on 13 August.

5. Parish Consultation:

Cllr Vickers gave a report on the consultation process for the de-registration of land to enable the Wychwood Tennis Club to erect a single storey pavilion. Cllr Vickers and Cllr Cochrane had met with the Architects to agree on photographs to go on display which will enable the Parishioners to make an informed choice.

Concern had been raised with regard to the de-registration of the third tennis court. After discussion Cllr Vickers and Cllr McConnachie said they would draft a letter to Solicitors and seek advice on this.

6. County Councillors Report

County Councillor Rodney Rose reported on the recent elections. He had been appointed to another term of office as Cabinet Member for Transport Implementation, which would involve highway issues such as potholes and flooding. Cllr Rose reported that he had arranged a meeting with all OCC Officers ahead of the arranged Flood Meeting with David Cameron to discuss bridges and highways. The findings would then be included in the Flood Meeting, scheduled for August 13 at 5.45pm at the New Beaconsfield Hall.

County Cllr Rose reported on the the plans for the new South East Fire Control Centre. It now appeared that the planned software had been found to be "unfit for purpose".

7. District Councillors Report

District Councillor Hilary Hibbert-Biles reported on the issue of Swine Flu and confirmed that the anti viral collection point for Shipton would be the Chipping Norton Leisure Centre. She emphasized the importance of sending a "Flu Buddy" to collect the anti viral medicine. Cllr Hilary Hibbert-Biles reported that hopefully a Vaccine would be available late August/September.

Cllr Hilary Hibbert-Biles reported that John Parkinson had taken over from Laurence King at WODC and that she had met with John, ahead of the David Cameron Flood Meeting to familiarise him with the severity of the Flooding in 2007 and carried out a walk through Shipton and Ascott. This included Prebendal Drive, Church Street, Littlebrook Meadow and viewing the damaged Wall on the A361.

8. Play Equipment:

Cllr Cook gave an update on the new play equipment and reported that this had now been ordered. She was hopeful that the Climbing Stick and Super Nova would be available to view at the Village Fete in August, although not in a fixed state.

Cllr Cook referred to the RoSPA Report received and confirmed the following:

- ? Swing Seats - had been fixed
- ? Chain Bridge - had been fixed
- ? Slide - the concrete was still to be done
- ? Skateboard - this is in hand
- ? Monkey Bars - needs the woodchip refurbishing.

9. **Sandbin Sites:**

Cllr Vickers gave the meeting an overview of the situation with regard to a decision on the site of the Sandbin. After discussion it was decided that Cllr Vickers and Cllr McConnachie would approach the Hall Committee once again and in the meantime Cllr Vickers would speak to the owners of the Red Horse Public House and enquire if a suitable site could be made available there.

10. **Matters Arising:**

OCC Highway Issues were discussed and County Cllr Rodney Rose confirmed he would be looking into the outstanding items. Cllr Vickers confirmed that both he and Cllr Cochrane would compile an up to date schedule of the issues that needed addressing. Cllr Cook asked for a manhole on the Post Office corner by the Farm to be included in the schedule as this had now all but collapsed.

Ballards Close and St Michael's Close signage; District Cllr Hilary Hibbert-Biles took the photographs and suggestions away with her and agreed to look into the current situation and report back.

Quotations received from Mr Taylor for pollarding the trees along Church Path and the removal of the two dead trees by the Post Office Tothill were approved and the Clerk was asked to write to Mr Taylor and instruct him to carry out the works.

11. **Dog Fouling:**

After further discussion it was decided to invite Bob Lightfoot from WODC to the next meeting. The Clerk was asked to write and arrange this.

12. **Burial Ground:**

Ongoing.

13. **Wild Garden:**

Cllr Vickers had circulated an e-letter prior to the meeting which was discussed. It was agreed that a sub-committee be formed to include Charles Keighley and Jeremy Huntingford, Cllr Vickers agreed to contact Mr Keighley and Mr Huntingford to invite them to join the sub-committee and take a walk with Brian Gorton around the Wild Garden. The sub-committee would also comprise Cllr Jill Mavin, Cllr Alan Vickers and Cllr Mike Watson.

14. **Planning:**

New

09/0706/P/FP Erection of two storey side extension at 7 Sinnels Field **(New)**

09/0831/P/LB External alterations at Classrooms, Church Walk Shipton-under-Wychwood **(New)**

09/0880/P/FP Erection of two storey front extension and conversion of loft to include rooflights and dormer windows at Four Furlongs Leafield Road **(New)**

Ongoing

09/0667/P/AC Erection of two fascia signs on stone pillars at the main entrance to Tall Trees, Shipton-under-Wychwood **(Ongoing)**

09/0558/P/FP Erection of single storey club room building at The Recreation Field Shipton-under-Wychwood **(Granted)**

09/0420/P/FP Erection of two storey front extension and conversion of loft to include new rooflights and dormer windows at Four Furlongs, Leafield Road. **(Ongoing)**

15. **Financial Matters:**

The Clerk presented the Annual return for the year ended 31 March 2009 to the meeting, together with the audited accounts for the year ended 31 March 2009, prepared by Barry Way. The Clerk reported on the Statement of accounts and this was approved by the Parish Council. Section 1 of the Annual Return, the Statement of accounts was then duly signed and dated by the Chairman and the Clerk. The Clerk read Section 2, the Annual governance statement to the meeting and this was approved by the Parish Council and duly signed and dated by the Chairman and the Clerk.

The Clerk reported that she would send the Annual Return to the External auditor, BDO Stoy Hayward for approval.

Payments to be authorised;

Wicksteed Leisure	£151.97
Paul Chantry (Shipton Volunteers)	£55.91
Green Scythe June Invoice	£1045.43
Clerks Salary and Expenses	£308.10
Thames Water	£52.72
Playsmart UK Limited	£488.75
Alistair Tomlinson Allotment Keys	£37.50
Alan Vickers Website Domain	£10.34

Payments into current account:

Allotment Plot 18 Rent	£15.00
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16. **Allotments:**

Cllr Mavin gave a brief report covering one main issue; boundary walls. This was ongoing and the Clerk was asked to contact the National Association of Local Councils (NALC) and enquire if there was advice available on the issue of boundary walls.

17. Correspondence:

Letter from Terry Wigley requesting a donation for a Dry Stone Walling Tutor for the Shipton Volunteers
Letter of thanks from James Walmsley
Letter from Wychwood Primary School requesting a donation towards their swimming pool re-furbishment
Clerks & Councils Direct July edition
OCC Highways Speed Limits Review of A and B roads in Oxfordshire
OCC Highways notification of a temporary road closure at Plum Lane on Monday 3 August to Friday 7 August
ORCC Spring/Summer Review
WODC Planning; copy letter of the conditions applied to the Tennis Club planning application.
The Playing Field

Correspondence was discussed and it was agreed to make a donation to the Wychwood Primary School of £100 and a donation to the Shipton Volunteers of £100 to assist in training in skills such as dry stone walling.

18. Other Matters for Discussion:

Cllr Watson raised the safety of the Cecil Viner Seat on the Village Green. Cllr Vickers agreed to take a look at it.

Cllr Cook raised the issue of "ragwort" and asked the Clerk to write to the riparian owners at Judds Grave and ask them to pull up and completely remove the ragwort.

There being no further business the Chairman declared the meeting closed at 10.30pm and confirmed the next meeting would be Tuesday 18 August.