

Minutes of a Meeting of Shipton-under-Wychwood Parish Council
7.30pm on Tuesday 16 March 2010
at the New Beaconsfield Hall

Present: Cllr Alan Vickers (Chairman), Cllr Robin McConnachie (Vice Chairman), Cllr Malcolm Cochrane (Past Chairman), Cllr Jo Cook, Cllr Jill Mavin, Cllr Mike Watson, County Cllr Rodney Rose and Mr Steve Howell Head of Transport OCC.

Parish Clerk: Angela Barnes

Members of the Public: Mr Charlie Barrett

1. **Apologies for Absence:**

Apologies were received from Cllr Neil Jagger.

2. **Declarations of Interest:**

There were no declarations of interest.

3. **Minutes of the Meeting of 16 February 2010:**

The Minutes were agreed as a true record and duly signed, dated and filed.

4. **Outstanding Actions from the Minutes:**

Oxfordshire Highways:

Cllr Alan Vickers and Cllr Malcolm Cochrane's report sent to OCC Highways - Ongoing Steve Howell agreed to ask Paul Wilson to contact the Clerk.

- (a) Additional and replacement salt/grit bins and salt/grit replenishment ordered - Ongoing
- (b) Footpath on Leafield Road - SDR was implemented on Tuesday 26 January results awaited - Clerk would chase
- (c) Street Light and damaged wrought iron fence - street light now replaced - Clerk would chase the fence
- (d) Hedge at Sinnels Field - Steve Howell agreed to look into this
- (e) Potholes on High Street, Mutton Lane and the A361 - Steve Howell agreed to look into this
- (f) Speed sign on Swinbrook Road - Clerk has reported this - Steve Howell agreed to look into this.
- (g) Thames Water cover on A361 and surplus hydrant signs - Clerk to chase Thames Water
- (h) X8 Bus - damaging the pull-in on the roadside from Shipton to Ascott - Cllr McConnachie has spoken to the company.

5. Public Time:

The Chairman welcomed Charlie Barrett and asked if there were any issues he wished to raise. Mr Barrett told the meeting he was there with regard to the planning application for a new cricket pavilion in the Village and was happy to field any questions. The planning application was looked at and there was one question about drainage, which was dealt with by Mr Barrett. The Chairman took the opportunity to publicly thank Mr Barrett for his help given to the village especially in connection with putting up and taking down the Christmas Tree.

6. Re-building the Wall on the A631:

Cllr Vickers introduced Steve Howell from OCC Highways and Transport and welcomed him to the meeting. The re-building of the wall was discussed and Steve Howell explained that a quotation had been received for £45k. He reported that OCC did not own the wall and therefore were not responsible for its upkeep and repair, however OCC was prepared to be part of a four way split between: Dave Johnson, the County Council, West Oxfordshire District Council and the Parish Council. He explained that he had written to all three, but had not received one response which would have hopefully initiated a starting point. Cllr Vickers explained that the Parish Council were not in a position to offer £11,250, but proposed to the meeting a maximum of £5k providing the two larger public bodies offered more. This proposal was seconded by Cllr McConnachie. Steve Howell said he would report this back and be in touch.

7. County Councillors Report:

CCllr Rodney Rose reported that there was going to be a new contract for highways works. The existing contract with Enterprise was due to end at the end of June, but this had been brought forward and new tenders were being sought. Amey and two other contractors had placed a bid for a ten year contract commencing on 1 April 2010. CCllr Rodney Rose confirmed he would be helping Steve Howell with some of the outstanding highways issues. Finally he asked the clerk to send him a copy of the draft minutes prior to the meeting.

8. District Councillors Report:

No report.

9. Play Equipment:

Cllr Cochrane gave an update on the project and explained they could lose the £25k grant from WODC unless works commenced by the end of March. He reported that they had been successful in securing a £2k grant from OCC to employ a designer.

10. Meeting with Hedleys Solicitors LLP:

A copy of the letter from Hedley's that had been circulated to councillors before the meeting was discussed, in particular their suggestion that the Parish Council make a formal registration of the land. Cllr McConnachie agreed to talk to Hedleys and confirm fees.

11. **Wild Garden:**

Cllr Watson reported that pledges were being converted into cash and currently there is £30k in the bank. He reported that the open weekend was successful and approximately 150 people went through the gates. Oxfordshire Garden Trust had visited and confirmed that there were three types of Lime tree on the avenue. Cllr Watson was going to meet Nick Dalby from WODC on the coming Friday and gave out a flyer noting that the Wild Garden would be open over the Easter weekend.

12. **Burial Ground:**

Cllr Cochrane gave an update on the two signs that had been erected notifying parishioners their dogs should be kept on a lead and in the case of the current graveyard, that no dogs were allowed. On the whole both signs had been received well, but there were a few objections. Cllr Cochrane agreed to speak with the PCC with regard to the Parish Council taking over the responsibility for burial fees.

13. **Sand Bin:**

After discussion it was agreed that the PC should write to Gordon Halliday, Chairman of the Executive Committee and a copy to Paul Chantry, Chairman of the Management Committee explaining that the Sand Bin would need to be sited in the grounds of the New Beaconsfield Hall. The Clerk was asked to write accordingly and to check with WODC that the land did not need to be de-registered.

14. **Elections 2010:**

The Clerk reported that she had been sent some nominations papers from WODC.

15. **Annual Parish Meeting:**

The Clerk had copied the letter to be delivered to parishioners advising them of the date and time of the Annual Parish Meeting. These were given to councillors. The proposed Agenda was agreed and would be displayed accordingly. It was noted that the draft minutes from 2009 were on the website with a copy displayed in the Hall.

16. **Planning:**

New

10/0248/P/FP Construction of swimming pool and erection of shed to be used as plant room at Hunters Lodge High Street Shipton-under-Wychwood.

10/0259/P/FP Erection of cricket pavilion at the Cricket Club Burford Road Shipton-under-Wychwood

10/0258/P/FP Construction of balcony and alterations to the roof to allow for insertion of french doors (retrospective) at Sheps Cottage, Fiddlers Hill, Shipton-under-Wychwood.

Ongoing

10/0088/P/FP Erection of garden room to side elevation with gallery in roof space above including insertion of front dormer window at Lane House Farm, Milton Road Shipton-under-Wychwood

10/0122/P/FP Installation of Satellite Dish at 3 Bradleys Shipton-under-Wychwood

The Clerk would reply to WODC confirming that there were no objections to any of the three new planning applications.

17. **Financial Matters:**

Payments to be authorised:

Clerks salary and expenses	£331.08
Cotswold Tree Surgery	£980.00
Landscapes Naturally	£351.60
Wychwoods Day Centre	£100.00 *

*(cheque should have been raised and signed at February meeting)

Payments into current account:

None

18. **Correspondence:**

As circulated. The Clerk was asked to reply acknowledging Mrs Fenton's letter with regard to the brambles being taken off the south wall of the allotments.

19. **Other Matters for Discussion:**

Cllr Mavin reported that a new road surface into the allotments would now be possible as it could be done with no charge for labour, but the cost of materials would need to be paid for. She also confirmed that allotment plots were still being taken up.

There being no further business Cllr Vickers closed the meeting at 9.50pm