

Minutes of a Meeting of Shipton-under-Wychwood Parish Council
7.30pm on Tuesday 16 June 2009
at the New Beaconsfield Hall

Present: Cllr. Robin McConnachie (Vice Chairman), Cllr Malcolm Cochrane (Past Chairman), Cllr. Jo Cook, Cllr Jill Mavin, Cllr Mike Watson.

Parish Clerk: Angela Barnes

Members of the Public:

Brian Rigby.

1. **Apologies for Absence:** Apologies had been received from the Chairman Cllr Alan Vickers and County Cllr Rodney Rose.

2. **Declarations of Interest:**

There were no declarations of interest.

3. **Minutes of the Meeting of 19 May 2009:**

Cllr Cochrane referred to Agenda Item No. 8 and asked for the Minutes to note that "Cllr Cochrane would speak to John Hartley, who would in turn speak with Brian Gorton". With this amendment the Minutes were signed, dated and filed.

4. **Public Time:**

Q: Brian Rigby asked the Parish Council if they had requested a site visit by WODC to the recreation field where the proposed Tennis Club Pavilion is going to be sited?

A: Cllr McConnachie replied "No".

Q: Brian Rigby suggested that the Parish Council request a site visit, marking the proposed application out. Mr Rigby noted his disappointment with the unfortunate divisive atmosphere this application was creating throughout the Village.

5. **Play Equipment:**

A quotation had been received for £425 + VAT for twenty EnviromatSmart Safety Surface mats, together with a quotation for £121.80 + VAT for 3 Swingseats. Both quotations were approved. Cllr Cochrane reported that he and Cllr Jo Cook were planning to attend an exhibition at the Royal Showground at Stoneleigh.

6. **Sandbin Sites:**

The Clerk read a letter received from the Management Committee of the New Beaconsfield Hall expressing their concerns at the proposed siting of the Sandbin. The Parish Council noted their concerns and it was agreed that Vice Chairman Cllr McConnachie would speak with the Chairman of the New Beaconsfield Hall Management Committee to try and resolve this.

7. **Matters Arising:**

? Oxfordshire Highways; ongoing. Cllr Cochrane and Cllr Vickers will address this issue, revisiting old issues that have not been resolved and listing new ones that now need attention.

? Trees along Church Path; Mr Taylor will be in contact to provide a quotation to carry out these works and the seasonal hedge cutting.

8. **Dog Fouling:**

Cllr Watson had circulated a detailed and comprehensive report he had prepared by email prior to the meeting. The proposal for six new bins, bringing the total to fourteen in the parish, plus the bin in Milton just beyond Prews Garage, was discussed. The cost of installing these bins would be approximately £1100 plus the annual cost of emptying them approximately £600. The suggested sites for new bins were:

- ? Ascott Road by Sinnels Field
- ? Trot's Lane by the allotment path
- ? Upper End by Simon's Lane
- ? Junction of High Street and Plum Lane
- ? Junction of High Street and Church Street
- ? End of Meadow Lane at the start of the Oxfordshire Way

It was agreed that this item should stay on the Agenda for the July meeting whereby costs and the number of new bins could be discussed further. There should be a parallel initiative on enforcement involving WODC. Cllr Cochrane suggested that a version of this report should be posted on the Village Website together with an article noting the increased costs associated with this problem in the Village.

9. **Wild Garden:**

Cllr Vickers had sent an email, prior to the June meeting, noting his conversation with Brian Gorton who confirmed he is looking for a long term solution to the ownership of the Wild Garden. It was agreed that the Chairman of the Parish Council should confirm in writing an interest in principle and then give detailed thought to future upkeep, legal arrangements and financing possibilities, probably forming a sub-committee of the Parish Council to involve others interested.

10. **Fly Posting:**

Cllr Vickers had raised the question, prior to the June meeting of fly posting in the Village and suggested a policy whereby parish charitable organisations can ask permission from the Parish Council to display posters, but not more than two weeks before the event and then to be removed within twenty four hours after the event. District Cllr Hilary Hibbert-Biles confirmed that fly posting is illegal on the Highways and on telegraph poles and is subject to prosecution. It was agreed that the Parish Council can and should control closely what posters should be displayed on the Village notice boards and for how long.

11. **County Councillors Report:**

No Report.

12. **District Councillors Report:**

District Councillor Hillary Hibbert-Biles gave a short report on behalf of the County Councillor and confirmed that Rodney Rose had been elected for a new term of office and that he was on the cabinet for transport. Cllr Hibbert-Biles suggested the Parish Council ask Cllr Rose to put pressure on with regard to the bridge on the A361.

Cllr Hibbert-Biles reported that the District Council was moving forward with their joint venture with the Cotswold District Council including further job sharing. She noted that a further flooding meeting with David Cameron had not yet been organised and that she had met on Friday with the Ambulance Trust, the PCT Commissioners and David Cameron to discuss the ambulance service.

Cllr Hibbert-Biles told the meeting that she had been elected to the position of Vice Chairman of Oxfordshire County Council. The Parish Council congratulated her and wished her well.

13. **Planning:**

09/0667/P/AC Erection of two fascia signs on stone pillars at the main entrance to Tall Trees, Shipton-under-Wychwood **(New)**

09/0558/P/FP Erection of single storey club room building at The Recreation Field Shipton-under-Wychwood **(Ongoing)**

09/0420/P/FP Erection of two storey front extension and conversion of loft to include new rooflights and dormer windows at Four Furlongs, Leafield Road. **(Ongoing)**

09/0588/P/FP Construction of balcony and french doors **(Application Withdrawn)**

The new planning application at Tall Trees was discussed and the Clerk was asked to write to WODC Planning and object to this (a) because it is retrospective and (b) the signs that have already been installed are not what is on the application.

The ongoing planning application by the Tennis Club for a single storey club room was discussed further and Cllr McConnachie asked all Cllrs for their views on the first draft of the proposed consultation letter that had been circulated for comment. Once all comments had been received this would be re-drafted again, but not sent out to parishioners until the planning application had been determined.

As regards Mr Brian Rigby's request that the Parish Council write and ask WODC to do a site visit, this was approved and the Clerk was asked to write and request it.

14. **Financial Matters:**

Payments to be authorised:

Green Scythe Invoice	£809.76
Lady Reade Educational Foundation Charity (donation)	£300.00
Clerks salary and expenses	£317.33
Allianz Insurance renewal	£49.46

Payments received:

Sir John Graham (donation towards the new Play Equipment)	£100.00
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15. Allotments:

Cllr Mavin gave a report on the progress of the road surface and that she had spoken to most allotment tenants with regard to boundary lines. Cllr Mavin reported that some tenants had advised her that the walls were their own. Cllr Cochrane and Cllr Mavin will look into this, which was a serious matter for the Parish Council's legal position. It was reported that the sub-committee had had a very successful meeting in May, which was well attended.

16. Correspondence:

An envelope was circulated to the Councillors including the following letters, which were read out to the meeting;

- ? A letter and an email from Martin Gibbs and Ian Carrington of the Tennis Club. The Clerk was asked to send a reply on behalf of the Parish Council.
- ? A copy letter from Mrs Carolyn de Grey, Milton-under-Wychwood to WODC noting her support of the Tennis Club's proposed planning application
- ? A letter from the New Beaconsfield Hall Committee with regard to the proposed siting of the Sandbin.

Cllr McConnachie raised the question of circulating correspondence received by the Parish Council. It was suggested that whoever takes the envelope first should promptly drop off to the next councillor, but ensuring that they receive the envelope in person. It was also decided that when letters are received from parishioners these should be scanned in and emailed to all councillors prior to meetings when reasonably possible and hard copies to be given to Cllr Cook.

17. Other Matters for Discussion:

There was one matter for discussion from Cllr Cochrane with regard to the Burial Ground. It was reported that Peter Hills was preparing a paper for the PCC and the Clerk was asked to list the Burial Ground as an item on the Agenda for July or August depending on when the paper was available.

There being no further business, Vice Chairman Cllr. McConnachie declared the meeting closed at 10.15pm and confirmed the July meeting would be held on Tuesday 21 July 2009.