

Minutes of a Meeting of Shipton-under-Wychwood Parish Council
7.30pm on Tuesday 19 January 2010
at the New Beaconsfield Hall

Present: Cllr Alan Vickers (Chairman), Cllr Robin McConnachie (Vice Chairman), Cllr Malcolm Cochrane (Past Chairman), Cllr Jo Cook, Cllr Jill Mavin, Cllr Neil Jagger, Cllr Mike Watson and District Cllr Hilary Hibbert-Biles.

Parish Clerk: Angela Barnes

Members of the Public: Anita Hollingdale, Martin Gibbs, Kay White, Roger Hollingdale, Michael Gorton, John Graham, Ian Carrington, Brian Rigby, John Dyakowski, Janet Shackle, Jean Kloos, Rachel Stratford, Kate Lang, and Malcolm McKillop.

1. **Apologies for Absence:**

Apologies were received from County Councillor Rodney Rose.

2. **Declarations of Interest:**

There were two declarations of interest from four councillors. Cllr Malcolm Cochrane, Cllr Robin McConnachie and Cllr Jo Cook declared an interest in Item 8 of the Agenda, the New Beaconsfield Hall. Cllr Alan Vickers declared an interest in Item 15 of the Agenda, Land at Gas Lane.

3. **Minutes of the Meeting of 17 November 2009:**

The Minutes were agreed as a true record and duly signed, dated and filed.

4. **Outstanding Actions from the Minutes:**

Oxfordshire Highways:

There was no progress on the report sent to OCC Highways and Rodney Rose. The Clerk was asked to chase this.

- (a) Signage at Ballards Close and St Michael's Close - this is now complete
- (b) Erosion of Verge at Fiveways - Ongoing
- (c) SDR on footpath on Leafield Road - the Clerk was asked to chase Bill Oddy on this.
- (h) Hedge overhanging from Sinnels Field - this has now been done.
- (e) Thames Valley Primary Care Agency - Cllr Vickers reported that the PC's second letter sent was received outside the time limit although on the first working day following.
- (f) Sandbin - The Clerk had chased WODC for progress on siting the Sandbin at the Red Horse car park. District Councillor would speak to Bob Lightfoot also.

5. **Public Time:**

Cllr Vickers welcomed all the members of the public and asked if there were any issues they wished to raise. Martin Gibbs gave an update on behalf of the Tennis Club to the Parish Council with regard to the proposed Pavilion. Cllr Vickers thanked Martin and asked if there were any other members of the public wishing to speak. Brian Rigby asked about the increasing potholes, the salt/grit bins and any progress on the rebuilding of the wall on the A361. District Cllr Hilary Hibbert-Biles reported the heavy snow had made walking on the footpath alongside the wall very dangerous, especially where the wall was in danger of falling down. The Clerk was asked to write to OCC Highways reminding them of their responsibilities to maintain Highways to a safe standard and to send a copy of the letter to the Rt Hon David Cameron. Cllr Vickers thanked the members of the public.

6. **County Councillors Report:**

No Report

7. **District Councillors Report:**

District Cllr Hilary Hibbert-Biles reported that WODC had helped the County in the recent snow with 4 x 4 vehicles and that Highways had been gritting fulltime despite the salt delivery that was scheduled for December not being delivered. Cllr Hibbert-Biles reported on the Chipping Norton Hospital site; she reported that the nurses scheduled to be seconded to St Johns for three years had been told they would need to be TUPE'd over now - David Cameron was looking into this. DCllr Hibbert-Biles reported on the Local Development Framework which was now out for consultation and strongly urged the Parish Council to read this document thoroughly when received. She confirmed that no land has been included for Shipton-under-Wychwood or Ascott-under-Wychwood.

8. **Parish Consultation on Tennis Club Pavilion:**

The Clerk read the following motion to the meeting;

"The Parish Council does not intend to proceed with an application for the deregistration of land on a registered village green to enable a pavilion to be built for the Wychwoods Tennis Club because:

- ? There are outstanding concerns regarding the registration status of land surrounding the land in question and these must be resolved.
- ? According to advice from Defra, replacement land would be required even though the project in question is less than 200 m² ie '*an application for deregistration where no replacement land is offered is most unlikely to be granted if no public interest is served by the deregistration*'. The Parish Council is not minded to attempt to acquire any replacement land."

Cllr Neil Jagger proposed an amendment to the motion:

"The Parish Council welcomes a thriving Tennis Club in Shipton-under-Wychwood. The Parish Council does not intend to proceed with an application for the deregistration of land on a registered village green to enable a pavilion to be built for the Wychwoods Tennis Club because:

- ? There are outstanding concerns regarding the registration status of land surrounding the land in question and these must be resolved.
- ? According to advice from Defra, replacement land would be required even though the project in question is less than 200 m² ie '*an application for deregistration where no replacement land is offered is most unlikely to be granted if no public interest is served by the deregistration*'. The Parish Council is not minded to offer or acquire any replacement land."

A vote to approve the wording of the amended motion was carried unanimously. A vote on the amended motion by a show of hands was five councillors in favour and two against so the amended motion was carried.

9. **New Beaconsfield Hall:**

Cllr Cochrane, Cllr McConnachie and Cllr Cook left the room. The annual payment of £2500.00 to the New Beaconsfield Hall to assist local groups and organisations using the Hall was discussed. Cllr Watson confirmed that this was a budgeted item and was used to encourage new start up groups. Cllr Vickers proposed the annual payment be made and Cllr Jill Mavin seconded the proposal. The proposal was approved unanimously. Cllr Cochrane, Cllr McConnachie and Cllr Cook returned to the meeting.

10. **Play Equipment**

Cllr Cochrane presented two plans/layouts showing the proposed play equipment and confirmed the cost would be £31,500 excluding installation. Cllr Cochrane showed the meeting a number of photographs displaying the proposed equipment. Cllr Vickers thanked both Cllr Cochrane and Cllr Cook for their continued hard work and effort on this project.

11. **Wild Garden:**

Cllr Watson gave an update on the progress of the Wild Garden on behalf of his sub-committee and reported that charitable status had been obtained. This would enable them to start the redemption of pledges process and to make grant applications. He reported that the preliminary work was to create a management plan which would include the need for three surveys; (a) Historic Landscape survey, (b) Tree Safety survey and (c) Land Survey. It was reported that Milton-under-Wychwood will support the project on an annual basis and there will be four fundraising events; (a) Jazz evening, (b) Film evening, (c) Charity Ball and (d) Open gardens. Cllr Vickers thanked both Cllr Watson and Cllr Mavin for their hard work in progressing this project.

12. **Burial Ground:**

Ongoing

13. **The Wychwood Day Centre:**

Cllr Vickers reminded the meeting of the letter received from the Chairman of the Wychwood Day Centre requesting a donation. Cllr Watson proposed £100, this was seconded by Cllr Vickers and a vote carried unanimously.

14. **Carols round the Christmas Tree:**

Cllr Vickers thanked Cllr Cochrane and Cllr McConnachie for their hard work in organising the erection of the tree and representing the Parish Council on the night respectively. It was reported that £289 was raised from the collection and would be given to St Mary's Church for the maintenance of the fabric of the Church.

15. **Land at Gas Lane:**

Cllr Vickers declared an interest and left the room. A letter had been received from Mr Alex Corfield inquiring about current local feeling as to any potential future uses for the land at Gas Lane. The Clerk was asked to write to Mr Corfield acknowledging his letter and to reply pointing out that all previous planning applications had been refused, gone to appeal and the appeals refused. It is the understanding of the Parish Council that the Local Development Framework favours development in Milton-under-Wychwood which is adequate. Cllr Vickers returned to the meeting.

16. **Shipton-under-Wychwood Charities:**

Cllr Cochrane proposed to renominate Rosemary Hitchcock as Trustee of the Shipton-under-Wychwood Charities, this was seconded by Cllr Watson and a vote carried unanimously.

17. **Planning:**

New

09/1625/P/FP Erection of two storey side extension, single storey rear extension and front porch at 1 Meadow Lane **(New)**

Granted

09/1426/P/FP Construction of Earth Bund (revision of Application 09/1196/P/FP) at Land adj 16 18 20 37 Littlebrook Meadow **(Granted)**

09/1437/P/FP Erection of single storey rear extension and construction of chimney (revision of Application 09/0920/P/FP) at 22 Sinnels Field **(Granted)**

09/1356/P/FP Erection of detached outbuilding, formation of vehicular access and construction of wrought iron entrance gates at Old Forge Cottage, High Street **(Granted)**

18. **Financial Matters:**

Payments to be authorised:

Royal British Legion	£100.00 **
CLPG Subscription	£10.00
SEC Electricity supply for Christmas Tree	£103.50
Thames Water 3 Taps at Allotments	£46.08
Clerks salary and expenses	£319.11
Mr G & Mrs C Kitching Allotment refund	£15.00
Shipton-under-Wychwood Wild Garden & Woods	£5,000.00
PCC donation Carols round the Tree collection	£289.00
Shipton Volunteers Expenses	£58.63
New Beaconsfield Hall	£2,500.00
Oxfordshire Playing Fields Association	£32.00
Shipton Volunteers purchase of salt	£59.95

** Cheque already raised and posted. Cheque stub required countersigning

Payments received:

Allotment Rent	£80.00
Carols round the Christmas Tree collection	£289.00
OCC Play Equipment	£5,000.00

19. **Allotments:**

Cllr Mavin gave an update on the allotments and reported that nearly all allotment rents had been received. She reported that enquiries for plots were still being made. Repair work would need to be done on the allotment road and this will hopefully be started in the Spring.

20. **Correspondence:**

As circulated

21. **Meeting Dates for 2010:**

Meeting dates were set up to and including May 2010 when there would be local elections for a new Parish Council.

22. **Other Matters for Discussion:**

- ? Cllr Cochrane asked the Clerk to write to John Heathcote and thank him for repairing the Christmas tree lights without charge.
- ? Cllr Vickers agreed to write to Sir John Graham giving him a formal note of the motion carried affecting the Tennis Club pavilion. This was to be copied to Martin Gibbs.
- ? Salt/Grit bins; a request had been received from a parishioner in Ballards Close for a salt/grit bin to be erected. This was discussed, together with the location of all other salt/grit bins in the Village. The Clerk was asked to write to Ralph Grant at OCC Highways and request a replacement bin on the Milton Road on the A361 junction, but to be erected closer to the A361/Milton Road junction and for three additional bins to be erected (i) Ascott Road on the A361 junction, (ii) Meadow Lane on the A361 junction opposite the bench and (iii) Ballards Close and St Michael's Close (preferably close to the Milton Road junction).

There being no further business the Chairman declared the meeting closed at 9.30pm and confirmed the next Parish Council meeting would be Tuesday 16 February 2010.