

Minutes of a Meeting of Shipton-under-Wychwood Parish Council
7.30pm on Tuesday 16 February 2010
at the New Beaconsfield Hall

Present: Cllr Alan Vickers (Chairman), Cllr Robin McConnachie (Vice Chairman), Cllr Malcolm Cochrane (Past Chairman), Cllr Jo Cook, Cllr Mike Watson, County Cllr Rodney Rose and District Cllr Hilary Hibbert-Biles.

Parish Clerk: Angela Barnes

Members of the Public: Anita Hollingdale, Ian Carrington, Michael Gorton, John Busk, Trevor Ford and PCSO Kirstyn Tyrer.

1. **Apologies for Absence:**

Apologies were received from Cllr Neil Jagger and Cllr Jill Mavin.

2. **Declarations of Interest:**

There were no declarations of interest.

3. **Minutes of the Meeting of 19 January 2010:**

The Minutes were agreed as a true record and duly signed, dated and filed.

4. **Outstanding Actions from the Minutes:**

Oxfordshire Highways:

Cllr Alan Vickers and Cllr Malcolm Cochrane's report sent to OCC Highways - Ongoing

(a) Additional and replacement salt/grit bins and salt/grit replenishment ordered - Ongoing

(b) Erosion of Verge at Fiveways - Ongoing

(c) Footpath on Leafield Road - SDR was implemented on Tuesday 26 January results awaited

(d) Sandbin: To confirm the location of the Sandbin, after discussion it was agreed to note this as an item on the March Agenda.

(e) Annual Grant Report from Gordon Halliday on behalf of Management Committee NBH: This was emailed to all cllrs.

(f) New signage at St Michael's Close and Ballards Close: Parishioner has reported a spelling error - Ongoing

(g) Rebuilding the wall on Station Road: A letter received from OCC Highways was emailed to all cllrs. The Clerk was asked to invite Steve Howell from OCC to the March meeting.

(e) Thames Water cover on A361 and surplus hydrant signs - the Clerk was asked to contact TW about the dangerous cover.

5. Public Time:

The Chairman welcomed the members of the public and asked if there were any issues they wished to raise.

Mrs Hollingdale read out a prepared statement (subsequently lodged with the Clerk) expressing her personal disappointment with the recent decision of the Parish Council not to proceed with their application for the deregistration of Village Green for the proposed Tennis Club Pavilion. The Chairman pointed out that the application was not the Tennis Club's but the Parish Council's and such an application no longer had the support of a majority of Councillors for various reasons which had been found to be justified and reasonable by independent specialist legal advisors.

Trevor Ford reported that the hedge along Sinnels Field on the highway was very overgrown and the potholes in the road were very deep and potentially dangerous, forcing vehicles to the crown of the road. Cllr Vickers agreed to speak with Gordon Halliday with regard to the overgrown hedge and the Clerk was asked to report the potholes on the A361 by Sinnels Field and Mutton Lane to OCC Highways and ask them to check the whole of the A361.

PCSO Kirstyn Tyrer gave a brief report on the recent vandalism throughout the Wychwoods, Kingham, Lyneham and Bruern which happened between 20 and 21 January 2010. She confirmed that this was being investigated and that they held CCTV footage.

6. County Councillors Report:

County Cllr Rodney Rose reported on the budget that County had set on 9 February. This had been emailed to all councillors prior to the meeting. He reported that £1m had been put forward by County on the Monday following the heavy snowfall to assist in mending potholes which had now become a serious problem. He reported that they have dealt with some 5,000 potholes to date. Cllr Rose reported that there would be a review meeting in April to highlight what went right and what went wrong during the adverse weather conditions and then to produce a report giving guidelines to parish councils on what the County are and are not responsible for.

7. District Councillors Report:

District Councillor Hilary Hibbert-Biles reported that the District would be setting their budget and it was proposed that council tax would rise by 3.9% which equates to £81.63 for a band D property. She reported that WODC were now responsible for public parking across the district and that this would remain free of charge for the foreseeable future.

8. **Play Equipment**

Cllr Cochrane and Cllr Cook gave an update on the project and handed out a proposed plan. Cllr Cochrane reported that they would be employing a professional play area designer to assist and advise on the different zones applicable to different age groups. It was reported that there was a drainage maintenance problem, which was the responsibility of the Parish Council. This was expected to cost in the region of £450. Cllr Cochrane reported that the Recreation Field and Village Hall had given a donation to the project of £700 and the Clerk was asked to bank this.

9. **Wild Garden:**

Cllr Watson gave a report on behalf of the sub-committee and confirmed that pledges to funds were in the region of £30,000 and £20,000 had been banked. He reported on the maintenance plan and the qualifying surveys and that he had had a meeting with Tim Stickle from OCC and CCllr Rodney Rose. Tim Stickle had confirmed that he would help independently. Cllr Watson reported that a member from the Oxford Garden Trust has offered to carry out the Historic Survey. The Garden would be open on 27 February as a fundraiser and to remind the public what the Wild Garden is all about.

10. **Burial Ground:**

Cllr Cochrane reported that he would try and purchase two signs to be erected. One for the closed burial ground noting that Dogs must be kept on a lead. A second sign to be erected on the active burial ground noting No Dogs allowed.

11. **Land at Gas Lane:**

After discussion and advice from Jon Westerman at WODC Planning the Clerk was asked to send the proposed reply to Alex Corfield.

12. **Local Development Framework 2010:**

This document was discussed and it was felt that no immediate input was needed.

13. **Planning:**

New

10/0088/P/FP Erection of garden room to side elevation with gallery in roof space above including insertion of front dormer window at Lane House Farm, Milton Road Shipton-under-Wychwood

10/0122/P/FP Installation of Satellite Dish at 3 Bradleys Shipton-under-Wychwood

Ongoing

09/1625/P/FP Erection of two storey side extension, single storey rear extension and front porch at 1 Meadow Lane

14. **Financial Matters:**

Payments to be authorised:

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|----------------------------|-----------|
| Clerks salary and expenses | £341.59 |
| Waste Recycling Group | £1,069.00 |

Payments into current account:

| | |
|------------------------------|---------|
| VAT Claim | £827.21 |
| Shipton-under-Wychwood RF&VH | £700.00 |

15. **Correspondence:**

As circulated

16. **Other Matters for Discussion:**

Cllr Vickers reported on the damage to the street light and the wrought iron fencing in Church Path. This had been caused by one of the WODC refuse lorries. The Clerk was asked to contact Bob Lightfoot at WODC to request rapid action to replace the lighting to match the existing lamppost at the other end of Church Path and for the damaged sections of wrought iron to be replaced like for like as this was in a conservation area.

The Clerk reported on the Elections Briefing she had attended at WODC and would brief all councillors with the paperwork and timetable.

Cllr Cook reported on the X8 Bus to Chipping Norton which has been allegedly damaging the pull-in on the road from Shipton to Ascott. Cllr McConnachie agreed to deal with this.

Cllr Cochrane reported that an application by the Prebrendal had been made for a bund. DCllr Hilary Hibbert-Biles agreed to speak with Planning at WODC.

There being no further business the Chairman declared the meeting closed at 9.20pm and confirmed the next Parish Council meeting would be Tuesday 16 March 2010.