

Annual General Meeting
Shipton-under-Wychwood Parish Council
7.30pm on Tuesday 18 May 2010 at the New Beaconsfield Hall

Present: Cllr Alan Vickers (Chairman), Cllr Neil Jagger, Cllr Mike Watson, Cllr Jill Mavin, Cllr Brian Rigby, County Cllr Rodney Rose and District Cllr Hilary Hibbert-Biles

Parish Clerk: Angela Barnes

Members of the Public: Mr Malcolm Cochrane

1. **Election of Chairman and Vice Chairman**

Cllr Alan Vickers welcomed the newly elected parish councillors to the meeting and invited nominations for a Chairman. Cllr Jill Mavin nominated Cllr Neil Jagger as Chairman and this was seconded by Cllr Mike Watson. Cllr Neil Jagger nominated Cllr Mike Watson as Vice Chairman and this was seconded by Cllr Jill Mavin. Past Chairman Cllr Alan Vickers was then excused from the meeting.

2. **Apologies for Absence:**

No apologies were received.

3. **Declarations of Interest:**

Cllr Brian Rigby declared an interest in Item Number 15 Planning, Application Number: 10/0553/P/FP.

4. **Minutes of the Meeting of 20 April 2010:**

The Minutes were agreed as a true record and duly signed, dated and filed.

5. **Co-opting suitable candidates:**

The Clerk gave a brief to the Parish Council outlining their responsibilities and timescales for co-opting a further three candidates.

6. Outstanding Actions from the Minutes:

- (a) Additional and replacement salt/grit bins and salt/grit replenishment ordered - **carry forward to September**
- (b) Wrought Iron Fence - The Clerk was asked to write to the contractors Veoli to progress matters.
- (c) Footpath on Leafield Road - SDR was implemented on Tuesday 26 January - DCllr Hilary Hibbert-Biles agreed to chase WODC
- (d) Speed Sign on Swinbrook Road - CCllr Rodney Rose agreed to chase progress **carry forward**
- (e) Stop Sign on the New Road junction - CCllr Rodney Rose agreed to chase progress **carry forward**
- (f) Hedgecutting - **carry forward**
- (g) Meeting with OCC Paul Wilson to carry out a "walk through" the Village - **carry forward**

7. Public Time:

Cllr Jagger invited Malcolm Cochrane to raise any issues. Malcolm gave an update on the Play Equipment and a drawing of the proposed equipment was circulated. Malcolm reported that he was hopeful of a completion date for the project to be in the Autumn/Spring 2011 and reported on "play equipment for the elderly". This would be an outside gym and separate from the equipment for the young. Malcolm finally reported that a total of £135k had been received.

Cllr Jagger asked the meeting to congratulate Malcolm and extend their thanks and gratitude to him for his hard work, determination and commitment to this project.

8. County Councillors Report:

CCllr Rose reported on the extra care housing in Milton-under-Wychwood which was moving forward. He reported that Cottsway would be holding a Consultation Meeting in Milton-under-Wychwood Village Hall from 4 to 5 June. CCllr Rose reported that a meeting had been held by the Capital Investment Board and OCC were preparing for the forthcoming cuts and the necessity to re-think capital investment projects. CCllr Rose reported on the Area Stewardship whereby a steward would be appointed for each district on 20 June. This would be followed by an introduction from them to town and parish councils.

9. District Councillors Report:

DCllr Hilary Hibbert-Biles reported that public participation was now allowed at WODC. She confirmed that she had attended a Flood Meeting and asked the Parish Council to confirm in writing to Gordon Hunt at OCC Highways their donation towards the re-building of the Wall on the A361. DCllr Hibbert-Biles reported that the contractors had not completed the work properly on the bund at Meadow Lane, but that this would be rectified and the works re-done as per the contract. She reported that there may be possible funding to place a swale in the river by the Prebendal to divert the water and that the EA and WODC were working together. DCllr Hilbert-Biles reported that there was a Conservative majority in West Oxfordshire and that she would remain as the District Councillor.

10. Wild Garden:

Cllr Watson gave an update to the meeting and confirmed that £42k -£43k was in the bank and he was confident that in June contract negotiations could commence. He reported that the land survey was complete and that there were three fundraising events scheduled, the first being in Milton-under-Wychwood - a bric-a-brac sale on 2 June 2010, an Open Garden on 26 June and Songs for Wychwood on 17 July. He reported that the fundraiser "Safari Supper" which was held at the weekend raised £1,180.

11. Allotments:

Nothing to report.

12. Play Equipment:

Please refer to Public Time.

13. Burial Ground:

This was discussed and it was agreed to take it off the Agenda until the responsibilities of the Parish Councillors had been decided.

14. Meeting with Hedleys Solicitors LLP:

Cllr Jagger agreed to speak with Robin McConnachie and the Clerk was asked to carry this forward.

15. Planning:

New

10/0553/P/FP Formation of agricultural access at Land adjacent to 15 Meadow Lane Shipton-under-Wychwood

10/0644/P/FP Erection of single storey front and side extension at 41 Sinnels Field Shipton-under-Wychwood

Ongoing:

10/0504/P/FP Removal of existing garage and single storey side extension. Erection of single and two storey extensions with new porch to front elevation and new detached double garage. Erection of new stone boundary wall and timber gate posts at Chestnut House, Station Road, Shipton-under-Wychwood

The two new applications were discussed and the Clerk was asked to reply to West Oxfordshire District Council noting their objections to both.

16. Financial Matters:

Payments to be authorised:

£350.32	Clerks salary and expenses
£235.00	Barry Way Accountancy
£826.40	Green Scythe

Payments into current account:

£30.00 Allotment Rents

The Clerk was asked to carry forward the Annual Return and the Insurance Renewal.

17. Correspondence:

WODC Letter re Code of Conduct Training 1 and 3 June 2010 (only applicable to Cllr Brian Rigby)

WODC Copy letter to Mr Wigley re painted sheds on allotment plots (see Allotments above)

WOODLAND Trust Diggers Wood 10th Anniversary Celebration invitation

OPFA Spring Newsletter

CLPG Spring 2010

Wychwood Project Forest Update Spring 2010

NHS Litigation Authority x two letters of reply

ORCC Review Spring/Summer 2010

18. Other Matters for Discussion:

Sewage from Shipton Court being allowed to enter Trots Brook through a faulty connection: This was discussed and the Clerk was asked to carry this forward to June and add to Outstanding Actions.

Dates for forthcoming meetings:

June 15, July 27, August 17, September 21, October 19, November 16, December 14 (provisional), January 18, February 15, March 15, April 12 (ordinary meeting) and April 19 (Annual Village Meeting).

Trustees for the Hall Committee: two trustees will need to be nominated to represent the Parish Council - the Clerk was asked to carry this forward to June.

Dog Bin No. 603: It was reported that this bin had not been emptied and was overflowing. The Clerk was asked to report this to WODC and at the same time ask for details of the Enforcement Officer.

There being no further business the Chairman closed the meeting at 9.40pm and confirmed the next meeting would be held on Tuesday 15 June 2010.